

A Sub-Committee Meeting was held on 5th January 1916.

Present The Rev. G. S. J. Molinieux Chairman
Mr. Molinieux
Mr. Brighton
Mr. Follett

Cleaning Drill
Hall included
in 8/6 per week

It was resolved to increase the Cleaners salary to 8/6 per week as from the 22nd Inst. The Clerk to draw up a fresh Agreement with her duties defined, The Governors to provide all cleaning materials in future. It was further resolved to provide for use in the School, Waste paper baskets, 2 Ink well holders, 2 scrapers, 1 one mat.

Use of Rooms
after School hours

Use of Rooms after School hours to be subject to private arrangement with the Governors.

6 per week

Arrangement to be made with Secretary of V. J. S. as to payment to Governors for cleaning of Drill Hall.

A Finance Committee Meeting held
21st February 1916

Present The Rev: G. C. F. Molinex, Chairman
Mr Follitt.
Mr Bunning.

Various A/c.

1 year
Bond to Sep^r: 1915
1/2 Term

Resolved that the following A/c's & Salaries
1/2 Term be paid Mess^{rs}: Hooper & Son £6. 10. 5
Mess^{rs}: R. H. & J. Follitt £14. 3. 1. Mr Skinner £1. 12. 6
Mr Stokes £5. 5. 0, Mr W. Smith 14/11 Western Times & Co
Palmans £1. 7. 0, Mr Bond 10/-

The Rev: J. D. Jackson Salary £55. 16. 8 and £26. 13. 4
Miss Bywater £14. 11. 8, Miss Bourgoine £6. 13. 4
Mr Frost £14. 3. 4, Mr Stenhouse £5. Cleaners £1. 13/-
Mess^{rs} Harris & Co, Schofield & Sims & Education Supply
A/c to stand over for the Head Master to produce the
Invoices after the Staff Meeting on March 14th

Inventory.
School property

Recommended that an Inventory be made once a year
by the Head Master of all the School property,
including contents of the Laboratory and submit
it to the Governors

Blerk's Salary

Resolved that the Clerk be paid £20 to the end of the
Year 1915, The £10 previously paid being for work
done in getting the School recognized.

It was recommended that the Clerk's salary in future
be £21 per Ann^{um} payable at the end of each Term

see Clause

44, Regulations

The Clerk was desired to make an application
to the Board of Education for an instalment of the
next Grant as per clause 44 in Regulations

11th April 1916

At a meeting of the Governors held this day pursuant to Notice, after the Minutes of the previous meetings were read & confirmed, the following was considered. Viz:

- 1 Financial Statements Years A/c's
- 2 Letter from Board of Education "re Head Master Clause 19 Scheme"
- 3 Payment of Salaries & A/c's
- 4 School business generally

Members Present Rev: G. E. F. Molineux, Chairman
Mr. Molineux Mr. Brighton, Rev: A. W. Parke,
Mr. Kennet Were, Mr. Morstead, Mr. Aplin, Mr. Tullett
Mr. Tompsett, Mr. Cumming, Mr. Smiths & Mr. Bealley.

Balance Sheet

X

1 The Clerk produced the Balance Sheet for the year ending 31st March 1916. Showing an adverse balance of £38. 9. 1. After some discussion Mr Aplin proposed that in future the Years A/c's be balanced and a copy sent to each Governor with their notice of Meeting, seconded by Mr Bealley and carried

Head Master
Alteration
of Clause 19

2 A letter from the Board of Education relating to Clause 19 of the Scheme "re Head Master was read and discussed at some length, after which Mr Kennet Were proposed that the suggestion of the Board be adopted, and the form for a Scheme as amended be signed, and the Scheme applied for seconded by Mr Bealley & Carried

3 Various Apts were produced and Statement
 Payment of of the Half Terms Salaries, Proposed by the Rev:
 Salaries and A. W. Parke that the salaries be paid & the Apts
 Apts, with the exception of Educational Supply, P. Harris's
 & Schofield which were referred back for the Finance
 Committee to examine, seconded by Mr Morshead
 & Carried. Resolved that in future all Finance
 Committee Meeting Minutes be entered in a
 book to be obtained for that purpose.

4 New Rules & Regulations asked for by the Board of
 Regulations Education, It was resolved that this matter be
 left to the Chairman, Head Master, & Clerk

A discussion took place with regard to the
 Assistant Master (Mr Frost) joining his group
 but as Mr Frost was leaving the school, it was
 resolved to let the matter drop.

Free Boy Mr Jackson applied for a Terms extension at school
 for F. Wood, Proposed by Mr Bunting that it be
 granted, seconded by Mr Follett, & Carried

Copies of Scheme The Head Master asked that each Teacher
 might be supplied with a copy of the Scheme,
 Resolved that when the new ones be printed the
 Clerk apply for a few extra Copies.

Miss Palmer The Head Master reported that he was in
 New Teacher Correspondence with a Miss Palmer, who in all
 probability will accept the post of Teacher at a
 Salary of £30 per Ann^m and Board Residence,
 To fill one of the Vacancies

G. E. J. Molineux
 Chairman.

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11th July 1916

At a meeting of the Governors held this day, pursuant to Notice, after the minutes of the last meeting were read & Confirmed, the following was Considered.

- 1 Rules for Payments as approved by the Board of Education.
- 2 Payment second 1/2 Term's Salaries. 7 years Estimate
- 3 Teachers to be paid their salary in full in future.
- 4 Application for £5 Increase in Miss Burgoin's Salary.
- 5 Grant for School Prizes (23)
- 6 Increase rent, advertising School at Seaton Junction.
- 7 To consider allowance to Teachers on service.
- 8 Form of Agreement with Teachers, and notice of Resignation to the Governors (13)
- 9 Consideration of clause (23)
- 10 The Head Master to produce his written report of the Term's Work.

Members Present The Rev^d G. F. Molineux, Chairman
 Mrs Molineux, Mr^s Brighton,
 The Rev^d A. W. Parke, Mr^s Kennet Ware, Mr^s Morshead
 Mr^s Follitt, Mr^s Laming, Mr^s G. H. Smith, Mr^s Bealley

Mr^s Waltons
 Son of Beer

leave was granted Mr^s Waltons Son to leave this school next Term as he has won an Exhibition Scholarship at Kings College Jannston.

1 The rules for payment of school fees were considered satisfactory

2 Resolved that the following Cheques be signed

Head Master The Rev^d J. S. Jackson. Salary £55. 16. 8, for Teachers
 " Board Residence £26. 13. 4.

Teachers Mr^s Dickson £11-13-4, Miss Bywater £14-11-8
 Miss Burgoin's £6-9-10, & £1-13-4 Miss Palmer £4-17-0

£7-12-8 A Edwards, salary £7. Follitt 8/5, Skinner 4/3
 Insurance Stamp £1-10-6, Harris, Bates £1-3-6
 cleaners Salary £3-6-0

ans: 14th

2. Continued
- Devon, E. Co. Budget
 Copy of the Estimate for the year 1916-1917 as sent to the Devon Education Committee was read as the adverse balance was over £80, It was resolved to apply for an additional Grant to the £70 already paid by them to meet this deficit.
- A 3 After some discussion It was proposed by Mr Smith Salaries in full that after this Term the Teachers should be paid their salaries in full, seconded by Mr. Brighton and Carried.
- 13 3 It was resolved that it should be stated in future Residence with H. Master Optional advertisements for Teachers that Residence or non-residence with the Head Master would be optional.
- 4 Miss Burgoine Increase £5. It was proposed by the Rev. A. Parke that Miss Burgoine be granted the £5 for this year, the matter to be brought forward again in 12 months with a view of placing her on the scale for salaries, seconded by Mr. Follett & Carried.
- Prizes or 5
 Diplomas 9 Proposed by the Rev. A. Parke that the sum of £5 be allowed for Prizes seconded by Mr. Kennet Were after discussion the matter of Prizes or Diplomas was left to the discretion of the Head Master.
- Board at Seaton Junction £1 per annum Proposed by Mr. Cumming that Mr. Bond be paid £1 per annum for the Adv. Board at Seaton Junction as from September 1916, seconded by Mr. Follett & Carried.
- re Mr. Frost 7 The Head Master applied on behalf of Mr. Frost (a Teacher on Service) for part payment of salary, I read letters from Mr. Young on the matter, Mr. Jackson was asked to get further particulars from the Devon Education Committee as to what they are prepared to grant, when the Governors will consider the matter.
- 8 Form of agreement with Teachers should be submitted to the Governors, after approval, the signed Agreement

See Clause (13)

should be kept by the Clerk. The Clerk to apply to the Devon Education Com: for blank forms of Agreement as used in Secondary Schools.

£404 Board and rising 5% a year to £400

The Head Master reported he had Engaged Miss Morgan of Exeter, in the place of Mrs Dickson who is leaving at the end of this Term.

Report H.M. I.

10 The Head Master read his report of the work in the school. After which Mr Smith proposed, The Governors would like to have a report from H. M. Inspector once in 2 Years, and once a Year there should be an Exam: in the lower forms by the Teaching Staff of the school. seconded by Mr Fealley & Carried.

Exam.

Dec. 12. 1916

G. E. J. Molinera

Special Meeting held 23rd Sept 1916

Present Mr Bunning Presiding Chairman
Mrs Molineux, Mr Follett, Mr G H Smith, and the
Rev. J. J. Jackson.

A long discussion took place with regard
to providing seating accommodation for the School
children for their dinner.

Proposed by Mr Smith that 4 Tables, 8 ft long 20 in wide,
8 Stools, 72 forms should be provided & placed in the
Lodge room, also 5 Wagon Trainers, & a Water Jug be got-
lengths of White Oil cloth to be used for covering the
Tables. seconded by Mr Follett & Carried.

Resolved that the window bench be converted into a
cupboard. The question of a Caretaker was discussed
Mrs Molineux promised to see Miss Ives & offer her the
post at a salary of £2. 10. 0 per Term, to look after the
children from 12-30 to 1-4.5, and to see that the Tables &
should be cleared & the room ready for School.

Mr Jackson asked for another dozen hat pegs to
be fixed in the passage, this was granted,
The Clerk was asked to see Mr S J Richards for him
to give an Estimate for the work by Monday Evening
A Meeting of the Finance Committee to be held
that Evening to receive it.

Finance Committee Meeting held 25th Sept 1916

Present the Rev. G. E. F. Molineux, Chairman
Messrs Bunning & Follett.

Mr Richards Estimate for £6-19-6 was produced
Proposed by the Rev. G. E. F. Molineux that it be
accepted, seconded by Mr Bunning & Carried.
Resolved that the question of salaries be brought before
the Governors at their next meeting.

at
for
Enc
31.

12th December 1916

At a meeting of the Governors held this day pursuant to notice, after the Minutes of the last Meetings were read & confirmed, the following was considered.

- 1 Financial position of School and overdraftal Bank
- 2 To consider reduction of Staff.
- 3 Letter from D. C. C. re late Teachers now serving in A. M. Forces.
- 4 To consider the question of supply of school books.
- 5 Governors position as to Rule 23.
- 6 Governors agreement with Teachers Rule 13.

The Secretary of the D. C. C. will attend the Meeting.

Members Present The Rev. G. E. F. Molinieux, Chairman, Mrs Molinieux, Miss Bere,

Miss^{es} Morstead, Tompsett, Aplin, Jollitt, Gunning & Smith, and Mr Young, Secretary D. C. C.

The Chairman extended a hearty welcome to Miss Bere, and to Mr Young Secretary to the D. C. C. He also mentioned the serious loss the County Council and the Governors of this School have sustained through the death of Mr Kennet Vere.

- 1 Considerable discussion took place as to the financial position of the School, after which Mr Young suggested that a Financial Statement should be sent in to the County Education Committee at the End of the Year viz: 31st March with a view of obtaining a larger grant than £120. Resolved that this be done.

Application
for Extra Grant
End of Year.
31 March

- 2 A long discussion took place with the Head Master with a view of reducing the Staff at least by one, as there are only 45 on the Registers, Miss Bere asked the Master, how the numbers were apportioned to the Teachers, they were as follows, Miss Bourgoine 27. Miss Morgan 22, Miss Rywater 7, Miss Palmer 9. N.M.G.
It was proposed by Miss Bere that a Special Governors Meeting be called 2 months before the end of next Term with a view of reducing the Staff, Seconded by Mr Follett and Carried.
- War Service Grants. 3 A letter was read from the W.E.C. stating that they had agreed to pay a War Service Grant of £10 to Mr Frost and £5 to Mr Stenhouse, Resolved to defer Mr Frost's case, with regard to Mr Stenhouse the matter fell through.
- Charge for Books &c. 4 A discussion took place with regard to having a fixed charge for books &c. in addition to the fees, Resolved that the matter be decided at the next meeting, also to fix dates for Terms during the year, next Term to commence Jan 7th & end on 3rd April 1917.
- Teachers Agreements. 5 Proposed by Miss Bere that all Teachers Agreements in future should be laid before the Governors, signed by the Chairman, and kept by the Clerk seconded by Mr Smith & Carried.
- Medical Inspection + The Head Master mentioned that Doctor Atkin would hold a Medical Inspection of the School, the cost would be small, and the Governors would be asked to pay a portion of it, this was granted, Mr Bonning kindly offered to lend the Governors a Weighing Machine this was accepted with thanks.
- Examination Clause 30 Proposed by Miss Bere that the Clerk write to Mr Duffton N.M.G. with reference to the school being examined in the Summer Term of 1918 as required by Clause 30 of the Scheme, and report at the next meeting, seconded by Mr Aplin and Carried.

Small repairs. A discussion took place with regard to small repairs needing attention at once, resolved that the Chairman have power to act in this matter.

G. E. F. Molineux

6th February 1914

At a meeting of the Governors held this day, pursuant to Notice, after the minutes of the last meeting were read & confirmed, the following was considered.

- 1 Reduction of Staff.
- 2 War Service Grant as deferred.
- 3 To fix charge for books &c to Scholars.
- 4 Reply from Mr Dufton re Examination
- 5 Payment of Half Terms Salaries and Aps.

Present The Rev^d G. E. F. Molineux Chairman
 Mrs Molineux, Mr^s Brighton,
 Mess^{rs} Tompsett, Laming, Follett & Bealby.

- (1) After a short discussion on the suggestion of Mr Tompsett the Head Master was called.

The Rev^d I. I. Jackson reported that three of the Assistant Teachers, viz: Miss Bywater, Miss Burgoine, Miss Palmer were leaving at the end of the term, it was agreed that Miss Morgan be offered the Senior Assistantship, salary commencing at £115 per Ann^{um}, with a yearly increment of £5 to £140. The Head Master was requested to arrange for two other Assistants to succeed Miss Burgoine & Miss Palmer.

- (2) The Rev^d I. I. Jackson stated that Mr Frost, who was the 1st Assistant Teacher previous to his being called to the colours, had agreed with him to return to his duties here after the War provided the Governors would make it worth his while.

Senior

120
 121

- (2) On the proposition of Mr Tompsett seconded by Mr Zealley it was decided to allow Mr Frost £12 per Ann^m during the War, the first payment to be made next April (period from April 1916 to April 1917) - This Amount (£12) together with that of the D. & C. (£10) Equals the difference between his late scholastic & his present Military annual income.
- (3) Mr Bunning proposed & Mr Tompsett seconded that a charge of 2/6 per term be made throughout the school for the use of text books, this order to come into force next September.
- (4) Mr Duffton wrote saying he thought the Board of Education would allow the Examination to be postponed until after the War.
- (5) Resolved on the proposition of Mr Tompsett seconded by Mr Bunning that the 1st half terms Salary to the teachers be paid at the end of the first month in each term.

Resolved that the following salaries & fees be paid viz
 The Head Master £55. 16. 8, Miss Bywater £21. 5/-, Miss
 Burgvine £14. 3. 4, Miss Morgan £18. 6. 8, Miss Palmer £11. 13. 4
 Cleaver £3. 6. 0, Mr Richards £6. 19. 6, A Symonds 14/3
 Mr Stokes £3. 11. 6, W^m Richards £1. 1. 0, Harris Gates £1. 3. 6
 Insurance £1. 15. 3, & 10/-

It was resolved that the present school term end on March 30th instead of April 3rd

Burgvine 9/7
 Palmer 11/3

On the proposition of Mr Tompsett seconded by Mr Bunning it was agreed that the excess of Railway fare for Miss Burgvine & Miss Palmer as stated in their Application be paid.

Mr Bunning proposed & Mrs Molineux seconded that the sum of £5 be allowed Mr Jackson for advertising the school.

G. E. F. Molineux
 Chairman

July 24. 1917

24th July 1917

At a Meeting of the Governors held this day, pursuant to Notice, after the Minutes of the last Meeting were read & confirmed, the following was considered.

- 1 Head Master's Yearly Report.
- 2 To consider Proposal to make the School a Centre for the Cambridge Local Examinations.
- 3 Statement of Years Acc^d.
- 4 Payment of Salaries & Acc^d.
- 5 Additional Grants, and general School Business.

Members Present, The Rev^d: G. E. J. Molinier, Chairman
 M^{rs}: Broughton, The Rev^d: A. W. Parke, W. H. B. Knight Esq,
 Mess^{rs}: E. H. Loring, J. Zealley, W. H. Aplin and
 G. H. Smith, The Rev^d: J. J. Jackson (Head Master)

- Yearly report (1) The Head Master made his Yearly Report reviewing the work in the school for the past year, and stated that the number of Children in the School at the present time was 24 Girls, & 40 Boys, Total 64. The report was accepted.
- (2) The Head Master applied for this School to be made a Centre for Cambridge Local Examinations and stated the initial cost would be £5 from the Governors, and each Candidate would pay one Guinea, he considered there would be no difficulty in getting 20 Candidates, Proposed (after some discussion) by the Rev^d: A. W. Parke that it be left in the hands of the Head Master to make the application seconded by M^{rs}: Broughton & Carried.

Centre for
 Cambridge
 Local Exams

Years A/c (3) The Statement of Years A/c was produced by the Clerk proposed by Mr Zealley that it be passed, seconded by Mr Smith & Carried.

Cheques signed (4) Resolved that the following Cheques be signed Head Master Salary £55. 16. 8, Petty Cash A/c £3. 9. 6, Books £5. 9. 1 Miss Morgan £18. 19. 1, Miss Garland £17. 6. 9, Miss Ford £11. 6. 9, Miss Dore £2. 10. 0, A. Edwards £7. 0. 0, Mr. Bligg £3. Rates £1. 7. 5, Bradfor (Coal) £3. 13. 4, Edu. Supply £1. 16. 8 Skinner 3/3, Youlden 5/11

Edwards for (5) Additional Grants. From D. C. Co. as recommended by Committee £30, From Board of Education £50 under the New Scheme, were promised.

New School Buildings The Head Master mentioned that the time allowed by the Board of Education in their letter of 3rd Febry 1915 for use of the School Buildings would expire in July of next year, after some discussion it was proposed by Mr Aplin that the Clerk write to the Board asking for their advice & opinion on the matter, seconded by Mr. Breighton & Carried.

Tennis Club. Mr Jackson reported he had formed a Tennis Club in the School, £1 per Ann^m would be charged for use of the Court & 2/6 per week for labour, Proposed by Mr Bunning that the Governors pay the £1, seconded by Mr Zealley Carried

Increase fee for Boarders The Head Master mentioned that the £35 per Ann^m for Boarders as showing in clause 36 (b) of the Scheme was now insufficient owing to the increased prices in War Time, after some discussion it was proposed by Mr Bunning that with the consent of the Board of Education the Am^t be raised to £45. per Ann^m. seconded by Mr. Breighton & Carried

Gas bracket. The Head Master asked that the Gas bracket over the table in the Feoffee room might be removed, The Governors do not object provided the Feoffees do not, He also asked if he might be allowed a Piano for the School, after some discussion it was proposed by Mr Smith that the matter be left to the Finance Committee & Mr Jackson, seconded

re Piano

by

New pug

Cycles.

by Mr. Spraighton & Carried.

Resolved that £1 be granted Mr Jackson for a hearth
pug for use in his room. also that Mr Follitt be asked
if he could provide a shed at the Foundry for the school's
Cycles to be kept in during school hours. left to Mr
Jackson to arrange.

Dec 4. 1917

G. E. F. Molineux
Chairman

14th Dec. 1917

At a meeting of the Governors held this day pursuant to notice, after the minutes of the last meeting were read and confirmed, the following was considered.

- 1 Reply from Board of Education, re Boarders.
- 2 Letter re New School Buildings.
- 3 Letters from Mr Young "re Fisher Grant"
- 4 Payment of Salaries & A.P.
- 5 School business generally.

Present

The Vicar (Rev. G. E. F. Molinoux) in the Chair.
Messrs Tompsett, Follett, Lealley, Cuming,
Smith, Aplin, and Mr Wrighton.

Mr Young, Secretary to the County Council,
was also present.

Letters were read from the Board of Education:-

1st Stating there could be no increase in Boarders' fees without an alteration in the Scheme, which, under present circumstances, they were not prepared to undertake.

2nd That the Board of Education are prepared to continue to recognise the School in the existing building until the conclusion of the war.

Boarders' fees.

School continue in present building.

After a discussion on Mr Young's letter respecting the Fisher grant:—

Fisher grant.

Mr Aplin proposed, and Mr Lealley, seconded, that an increase of 10% be made on the Teachers' salaries - The matter to be dealt with by the Finance Committee.

Reference having been made to the dissatisfaction in the District of the progress of the Scholars in the School - It was resolved, on the proposition of Mr Tompsett, seconded by Mr Smith, "That the Board of Governors having been ^{given} to understand that there is much dissatisfaction in the District with the work and progress of the School, request the Board of Education to make a full inspection of the School at an early date, with the view of testing the grounds of such dissatisfaction"

Request for an inspection.

It was decided that the 10% increase on the Teachers' salaries should stand over - until after the ^{inspection} examination referred to in the last proposition.

Resolved that the Minute Book of the Finance Committee be produced in future at all meetings of the Governors.

Minute book of

Rev. J. J. Jackson was called, and the resolution, respecting the examination of the school, was read to him.

G. E. F. Molineux.

Chairman.

Special Meeting. 5th March 1918.
To meet the Inspectors in Conference on the
occasion of the Inspection of the School.

Present.—

The Vicar (Rev. G. E. H. Molineux) in the Chair.
Mr^s Brighton, Mr^s Molineux, Rev. A. W. Parke,
Mess^{rs} Aplin, Smith, Cuming, Lealloy, —
Follew and Morshead.

The Inspectors (Mr^s M. Withiel, Miss K. M. Baines,
Mr^s A. Dufton) and Mr^s Young, Secretary to
the Devon County Council.

Mr^s Dufton stated that at the request
of the Governors an Inspection of the School
had been conducted by Mr^s Withiel, Miss
Baines and himself during the last three
days. He understood some friction existed
between the Governing Body and the
Master, and that would not prove conducing
for the well being of the school.

The Chairman said the request had
been made on account of the dissatisfaction
in the District of the work and progress of
the scholars. It was thought the Master
should give more of his time in teaching
the senior scholars.

Other Governors spoke strongly on points
which, in their opinion, were the principal
causes of the dissatisfaction.

The Inspectors, in their remarks on the result of the Examination, stated that the School had not attained a high standard of efficiency, but they could not say it was dissatisfactory, except in the Science work, which had gone for the want of a teacher. One of the Lady Inspectors suggested that the backward children and those below 8 years of age should be placed in a preparatory class under the charge of another teacher, but that was a point for the Governors to decide, as the Scheme states 8 years of age.

M^{rs} Dufton drew attention to the duties of the Governors according to the Scheme.

Mar 12 1918.

L. E. F. Molinuz

Chairman